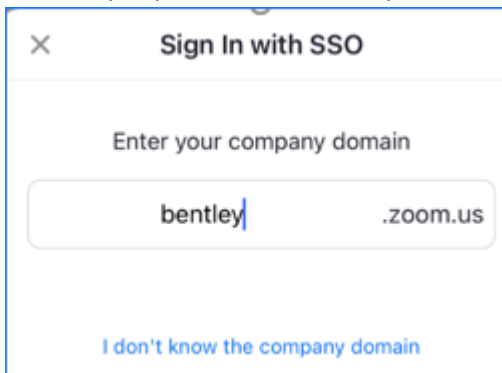


Using an iPad for Annotation in Zoom

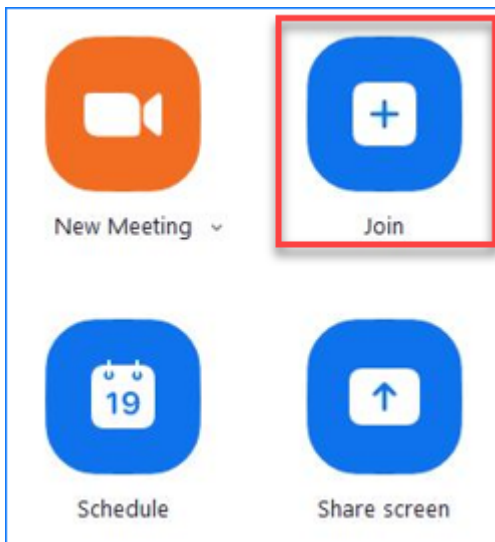
Step 1. Start the zoom meeting on your computer.

Step 2. Launch the iPad Zoom app on your iPad and select “Sign in” and then “Sign in with SSO”.
The company domain is “Bentley.zoom.us”

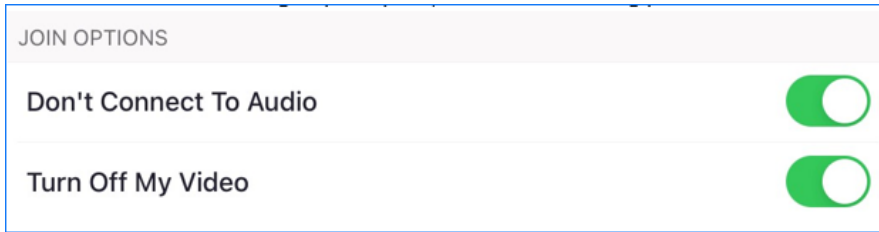


Step 3. Next, enter your username and password to authenticate. When prompted to open page in zoom, select “Open”

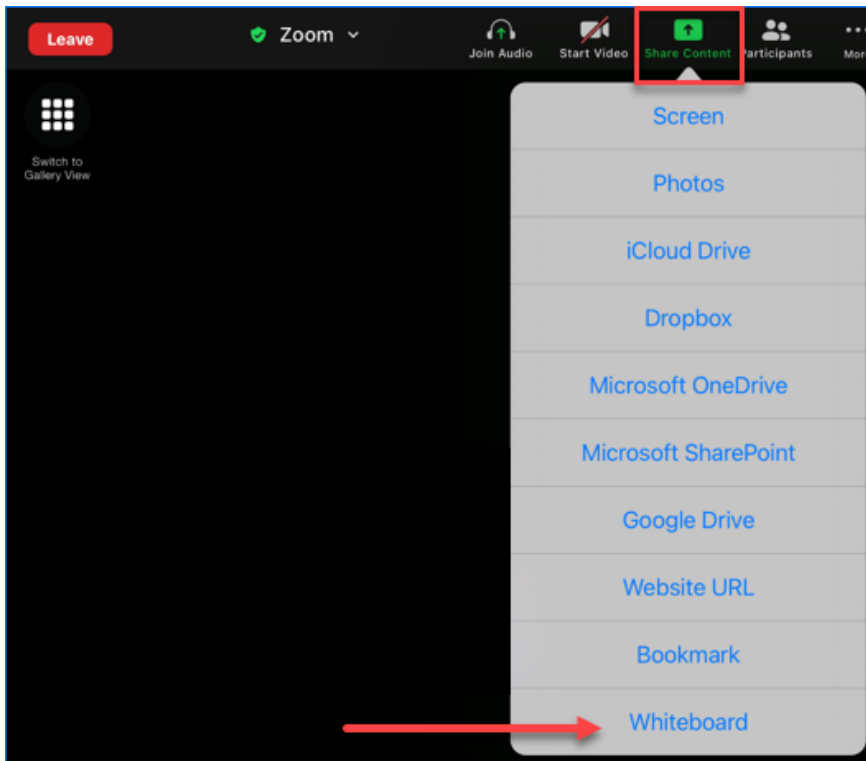
Step 4. Next, Select Join and enter the meeting ID for your meeting.



Step 5. For the Join Options, select “Don’t Connect Audio” and “Turn Off My Video” and then Join the meeting. If prompted, enter the meeting password.



Step 6. On the iPad, select Share Content and choose “Whiteboard” to annotate just on the zoom whiteboard. You can now begin annotating.



Step 7. If you want to annotate on Office documents or a preferred annotation app on the iPad, select Share Content, Screen and then “Start Broadcast”. You can now select an app such as Notes or Microsoft Office to annotate your documents.

